

APPLICATION FOR EMPLOYMENT

Sporthorse Saddlery LLC

It is the policy of this company to provide equal employment opportunities to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, physical or mental handicap or veteran status.

PERSONAL INFORMATION

First Name _____ Middle Initial _____ Last Name _____

Current Address:

Street and Apt. # _____ City _____ State _____ Zip Code _____

Permanent Address (if different from above):

Street and Apt. # _____ City _____ State _____ Zip Code _____

Telephone: _____ E-mail: _____

Social Security #: _____ - _____ - _____ Driver's License #: _____ State: _____

I am 18 years of age or older: **Yes** **No** **Age if not 18:** _____

I am an U.S. Citizen or otherwise authorized to work in the United States on an unrestricted basis:

Yes **No**

Have you ever been convicted of a felony? **Yes** **No**

If you answered yes, please explain:

EMPLOYMENT HISTORY:

Present or Most Recent Employer

Employer: _____ Address: _____

Your Position: _____ Salary: _____

Duties: _____

Dates of Employment: _____ to _____

Supervisor: _____ Name _____ Title _____ May we contact? **Yes** **No**

Reasons for Leaving: _____

Last Name: _____ First Name: _____ Middle Initial: _____

Prior Employer

Employer: _____ Address: _____

Your Position: _____ Salary: _____

Duties: _____

Dates of Employment: _____ to _____

Supervisor: _____
Name Title

Reasons for leaving: _____

Prior Employer

Employer: _____ Address: _____

Your Position: _____ Salary: _____

Duties: _____

Dates of Employment: _____ to _____

Supervisor: _____
Name Title

Reasons for leaving: _____

EDUCATION

High School

Name and Address

Did you graduate? Yes No Attended from _____ to _____.

If you did not graduate, did you receive your GED? Yes No

Special honors or awards: _____

College or University

Name and Address

Last Name: _____ First Name: _____ Middle Initial: _____

Did you graduate? Yes No Attended from _____ to _____.

Degree: _____ Major: _____

Special honors or awards: _____

References

Please list at least two personal references who are familiar with your sales/service work and/or your horse experience.

Name	Relationship	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

POSITION INFORMATION:

Position Specifications

Position Applying For: _____

How did you hear about this job? _____

Why do you want to work at Sporthorse Saddlery? _____

What hours are you willing/able to work? _____

Would you be able to regularly work weekends? **Yes** **No**

Are you willing to travel occasionally for the job? **Yes** **No**

When would you be able to start? _____

Desired salary: _____ per _____

Skills/ Training

Last Name: _____ First Name: _____ Middle Initial: _____

Please describe any special skills/training you have in the following areas:

Sales and Service:

Computers/Software:

Please describe your horse experience. Attach additional sheets if necessary.

Why do you think you will be successful at this job if hired?

Please tell us about a situation where you provided exceptional customer service.

I hereby certify that my answers and assertions set forth in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on this application shall be considered sufficient cause for my dismissal. I hereby authorize this company to investigate any aspect of my prior educational and employment history.

Furthermore I understand that if I am hired, employment with this company is "at will," which means that either the company or I can terminate my employment for any reason not prohibited by state or federal law.

Signature: _____ **Date** _____